# Lunch Duty Rota from Monday 28 September 2020

Any comments or queries to AJD.

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| --- | --- | --- | --- | --- | --- | --- |
|  |  | Staff 1- DR 1220 | Staff 2 - DR 1300 | Staff 3 - Mem Hall 1240 | Staff 4 Mem Hal 1315 | SLT |
| Mon | 28/09/2020 | AJD | JS | CPB | DAS | DHG/ SJG |
| Tue | 29/09/2020 | AJD | JS | CPB | DAS | DHG/ SJG |
| Wed | 30/09/2020 | JS | AJD | CPB | DAS | EKM/ DHG |
| Thu | 01/10/2020 | AJD | JFK | MH | KW | SJG |
| Fri | 02/10/2020 | AJD | JFK | MH | KW | EKM |
| Sat | 03/10/2020 | JFK | AJD | MH | KW | EKM |
| Sun | 04/10/2020 |  |
| Mon | 05/10/2020 | AJD | JOLE | ELB | BAV | DHG/ SJG |
| Tue | 06/10/2020 | AJD | JOLE | ELB | BAV | DHG/ SJG |
| Wed | 07/10/2020 | JRB | PJS | AJD | BAV | EKM/ DHG |
| Thu | 08/10/2020 | AJD | RJT | HAB | AJD | SJG |
| Fri | 09/10/2020 | AJD | RJT | HAB | AJD | EKM |
| Sat | 10/10/2020 | HAB | RJT | AJD | AJD | EKM |
| Sun | 11/10/2020 |  |
| Mon | 12/10/2020 | AJD | NAM | LRC | JMK | DHG/ SJG |
| Tue | 13/10/2020 | AJD | NAM | LRC | JMK | DHG/ SJG |
| Wed | 14/10/2020 | NAM | AJD | LRC | JMK | EKM/ DHG |
| Thu | 15/10/2020 | AJD | JRB | ELB | EKM | SJG |
| Fri | 16/10/2020 | AJD | EPD | SAF | EKM | EKM |
| Half Term Holiday |  |  |  |  |  | EKM |
| Mon | 02/11/2020 | AJD | JJO | SLW | EPD | DHG/ SJG |
| Tue | 03/11/2020 | AJD | JJO | SLW | SJH | DHG/ SJG |
| Wed | 04/11/2020 | JJO | AJD | SLW | SJH | EKM/ DHG |
| Thu | 05/11/2020 | AJD | PMK | AMP | JL | SJG |
| Fri | 06/11/2020 | AJD | PMK | AMP | JL | EKM |
| Sat | 07/11/2020 | PMK | AJD | AMP | JL | EKM |
| Sun | 08/11/2020 |  |
| Mon | 09/11/2020 | AJD | JDW | SJW | DAR | DHG/ SJG |
| Tue | 10/11/2020 | AJD | JDW | SJW | DAR | DHG/ SJG |
| Wed | 11/11/2020 | JDW | AJD | SJW | DAR | EKM/ DHG |
| Thu | 12/11/2020 | AJD | CHC | HKF | RKB | SJG |
| Fri | 13/11/2020 | AJD | CHC | HKF | RKB | EKM |
| Sat | 14/11/2020 | CHC | AJD | HKF | RKB | EKM |

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| Sun | 15/11/2020 |  |
|  |  | Staff 1- DR 1220 | Staff 2 - DR 1300 | Staff 3 -Mem Hall 1240 | Staff 4Mem Hal 1315 | SLT |
| Mon | 16/11/2020 | AJD | VKE | DAJ | MJC | DHG/ SJG |
| Tue | 17/11/2020 | AJD | VKE | DAJ | MJC | DHG/ SJG |
| Wed | 18/11/2020 | VKE | AJD | DAJ | MJC | EKM/ DHG |
| Thu | 19/11/2020 | AJD | SAF | IH | PJS | SJG |
| Fri | 20/11/2020 | AJD | EPD | IH | PJS | EKM |
| Sat | 21/11/2020 | Exeat |  |  |  | EKM |
| Sun | 22/11/2020 |
| Mon | 23/11/2020 | AJD | CDB | EGM | GRB | DHG/ SJG |
| Tue | 24/11/2020 | AJD | CDB | EGM | GRB | DHG/ SJG |
| Wed | 25/11/2020 | CDB | AJD | EGM | GRB | EKM/ DHG |
| Thu | 26/11/2020 | AJD | LP | SEW | DJS | SJG |
| Fri | 27/11/2020 | AJD | LP | SEW | DJS | EKM |
| Sat | 28/11/2020 | LP | AJD | SEW | DJS | EKM |
| Sun | 29/11/2020 |  |
| Mon | 30/11/2020 | AJD | JAS | LMA | LEC | DHG/ SJG |
| Tue | 01/12/2020 | AJD | JAS | LMA | LEC | DHG/ SJG |
| Wed | 02/12/2020 | JAS | AJD | LMA | LEC | EKM/ DHG |
| Thu | 03/12/2020 | AJD | KGSK | OE | GHS | SJG |
| Fri | 04/12/2020 | AJD | KGSK | OE | GHS | EKM |
| Sat | 05/12/2020 | KGSK | AJD | OE | GHS | EKM |
| Sun | 06/12/2020 |  |
| Mon | 07/12/2020 | AJD | AJD | LWB | ABT | DHG/ SJG |
| Tue | 08/12/2020 | AJD | AJD | LWB | ABT | DHG/ SJG |
| Wed | 09/12/2020 | AJD | AJD | MAE | BDF | EKM/ DHG |
| Thu | 10/12/2020 | AJD | AJD | MAE | BDF | SJG |
| Fri | 11/12/2020 | AJD | SLT | EKM |  |  |

# The two main responsibilities of staff duty are:

-making a brief check of the Day House spaces during morning break. The duty staff may divide this up as is most convenient.

-Supervising the lunch queues for the Dining Hall and Memorial Hall, as allocated in the grid. Colleagues on duty each day may reallocate times and locations among themselves as is convenient; however, please AJD know if any duty cannot be covered.